

**AUTHORITY LETTER**  
**FOR TAKING POSSESSION / CONSTRUCTION**

I the undersigned am the Allottee / Transferee of Plot No \_\_\_\_\_ Street / Lane No \_\_\_\_\_, Sector \_\_\_\_\_, Block \_\_\_\_\_, Size \_\_\_\_\_, of **Capital Smart City** vide MS No \_\_\_\_\_.

Now I desire to take possession and subsequently construct on above mentioned plot. I due to several reasons cannot make myself personally available to process the formalities of taking possession etc. I therefore, authorise under mentioned person to do all the requirements pertaining to taking over Possession and commence construction on my behalf, concerning above mentioned Plot.

I further agree and undertake that the undermentioned authorized person shall act as my agent and I shall be fully responsible and liable for any and all actions or omissions of the undermentioned authorized person.

His three specimen signatures are as under: -

_____	_____
<b><u>Authorized Person</u></b>	<b><u>Allottee / Transferee</u></b>
<b>Name</b> _____	<b>Signature</b> _____
<b>S/o, D/o, W/o</b> _____	<b>Name</b> _____
<b>CNIC No</b> _____	<b>CNIC No</b> _____
<b>Date</b> _____	<b>Date</b> _____
<b>Thumb impression</b> _____	<b>Thumb Impression</b> _____

**Attach Documents**

- a. Copy of MS Letter & MS Certificate
- b. CNIC Copy of Plot Holder
- c. CNIC Copy of Authorised Person