**AUTHORITY LETTER**

**FOR TAKING POSSESSION / CONSTRUCTION**

I the undersigned am the Allottee / Transferee of Plot No \_\_\_\_\_\_\_\_\_\_\_ Street / Lane No \_\_\_\_\_\_\_\_\_\_, Sector \_\_\_\_\_\_\_\_\_, Block \_\_\_\_\_, Size \_\_\_\_\_\_\_\_, of **Capital Smart City** vide MS No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Now I desire to take possession and subsequently construct on above mentioned plot. I due to several reasons cannot make myself personally available to process the formalities of taking possession etc. I therefore, authorise under mentioned person to do all the requirements pertaining to taking over Possession and commence construction on my behalf, concerning above mentioned Plot.

I further agree and undertake that the undermentioned authorized person shall act as my agent and I shall be fully responsible and liable for any and all actions or omissions of the undermentioned authorized person.

His three specimen signatures are as under: -

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Authorized Person Allottee / Transferee**

**Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**S/o, D/o, W/o** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CNIC No** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **CNIC No** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thumb impression** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Thumb Impression** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Attach Documents**

1. Copy of MS Letter & MS Certificate
2. CNIC Copy of Plot Holder
3. CNIC Copy of Authorised Person